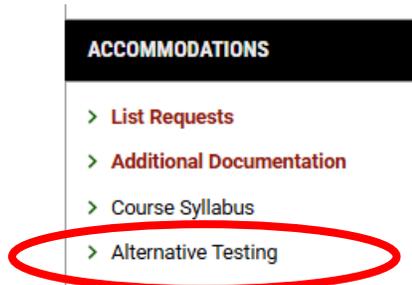
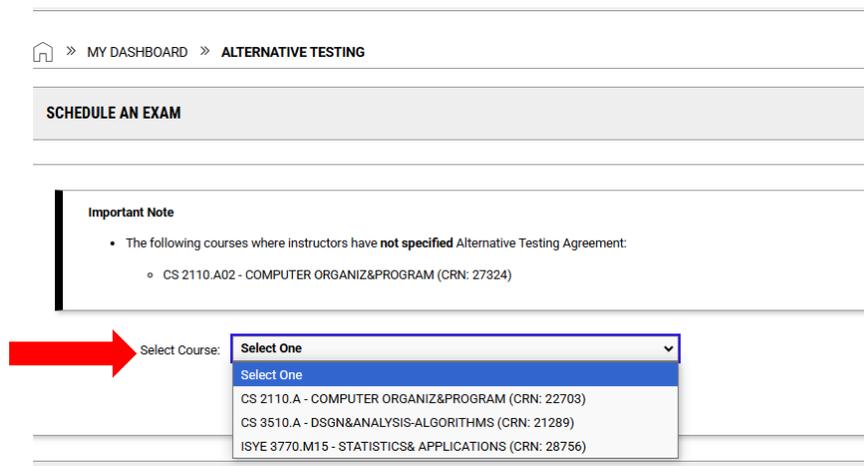


How To Submit an Exam Request

1. Log in using your GT credentials at <https://bear.accessiblelearning.com/GATech>
2. On the left taskbar under **Accommodations**, select **Alternative Testing**



3. Under the **Schedule an Exam** section, select the desired course in the dropdown box labeled **Select Course**.



4. Once the course is selected, click **Schedule an Exam**

Select Course: CS 2110.A - COMPUTER ORGANIZ&PROGRAM (CRN: 22703) ▼

SCHEDULE AN EXAM >

5. Under the **Upcoming Exams for This Course** section, you can click on the hyperlink associated with the exam date to schedule.

UPCOMING EXAMS FOR THIS COURSE
<ul style="list-style-type: none">• Quiz on Monday, January 27, 2025 Time: 12:45 PM - 03:15 PM (150)• Midterm on Monday, February 03, 2025 Time: 12:45 PM - 03:15 PM (150)• Quiz on Monday, February 17, 2025 Time: 12:45 PM - 03:15 PM (150)• Midterm on Monday, February 24, 2025 Time: 12:45 PM - 03:15 PM (150)• Quiz on Monday, March 03, 2025 Time: 12:45 PM - 03:15 PM (150)• Midterm on Wednesday, March 12, 2025 Time: 11:45 AM - 02:15 PM (150)• Quiz on Monday, March 31, 2025 Time: 12:45 PM - 03:15 PM (150)• Midterm on Wednesday, April 16, 2025 Time: 11:45 AM - 02:15 PM (150)• Final on Thursday, April 24, 2025 Time: 01:20 PM - 07:00 PM (340)

If you need to change the date and/or time of your exam, you can edit the information under the Exam Request section. **Please note that by changing the date or time, the exam is not automatically approved and will require instructor approval. It is strongly recommended you contact your instructor and ask them to approve your changes as soon as possible.**

EXAM REQUEST
Instructor Specified Date: Quiz - Monday, January 27, 2025 on 02:00 PM (75 Minutes)
Student Exam Request: Quiz - Monday, January 27, 2025 on 12:45 PM (75 Minutes)
Exam Type*: Quiz ▼
Date*: Hint: Please review: Exam Scheduling Availability 01/27/2025 📅
Time*: 12 PM ▼ 45 ▼

6. Read and agree to all the Testing Center's **Terms and Conditions** by checking off each box

TERMS AND CONDITIONS

The student has modified their exam request.

Please indicate that you have read and agreed to the following statements *:

- Please agree to and follow the Terms and Conditions below when scheduling an exam:**
- All exams and quizzes must be scheduled at least **5 business days** in advance.
- Final exams must be scheduled in AIM at least **30 days** prior to the first day of final exams. **The last date to schedule a Spring semester final exam with ODS is March 24, 2025 at 5:00pm.**
- Exam requests made after **5:00 PM** will be received the **next business day**.
- Late passes are no longer accepted to schedule exams.**
- The student must discuss their accommodations and any scheduling conflicts with their instructor prior to scheduling exams.
- The student must schedule their exams at the same time as the rest of the class **or** at the time that has been approved **in writing** by the instructor.
- Testing ends promptly at **4:45 PM** and any remaining time will be forfeited. (Note: There will be extended hours for the final exam period.)
- Final exams must be booked as a **Final** in the **Request Type**. If another option is selected, the Testing Center may **cancel** the appointment.
- Exam requests are **automatically** approved in the system, and failure to follow these terms and conditions may result in the cancellation of the appointment.

7. Under the **Form Submission** section, click **Update Exam Request** to finalize scheduling the exam appointment

FORM SUBMISSION

UPDATE EXAM REQUEST >